

**Hey EVBox**  
for users



**EVBOX**

# Where to start?

Check with your provider if they sent you an **invitation email for open a free account in Hey EVBox**. Once received, just open the link to register..

There cannot be more than one account registered with the same email.

It is possible to access Hey EVBox via [web](#), or through our app compatible both in [Android](#) and [iOS](#).

The screenshot shows a registration form for Hey EVBox. At the top, there are two tabs: 'Profile' (which is currently selected, indicated by a blue dot) and 'Billing information' (indicated by a blue dot). The 'Billing information' tab is active, showing the following fields:

- Billing information:** A placeholder text 'Provide the information that will appear on your invoices.'
- This is a business account:** A checked checkbox with the label 'This is a business account' next to it.
- Company:** An input field containing 'EVBox' with a green checkmark icon to its right.
- VAT number:** An empty input field.
- Street address:** An empty input field.
- House number:** An input field with placeholder text 'Enter a house number or name'.
- Postcode:** An empty input field.

At the bottom of the form are two buttons: '< Previous' and 'Complete setup'.



# Activate the account!

After registration, you will receive an automatic email with a link that will activate your account when you click on it.

From then on, it is possible to enter the platform with the credentials to select both the language and the billing data of the account.

**The account is totally free.** Charges may apply when activating stations. Information regarding pricing will be showed to you before ending the activation process.

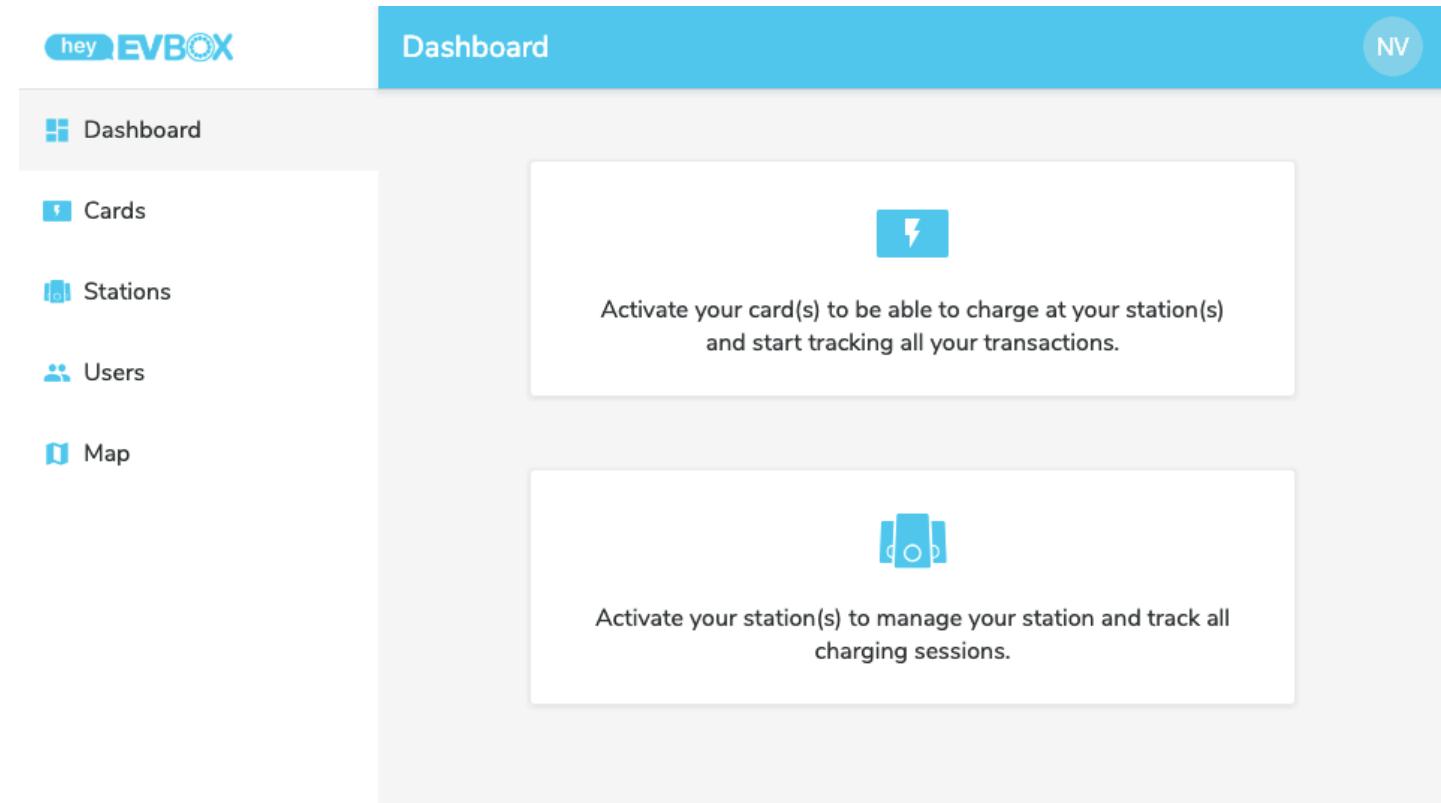
The screenshot shows a user interface for account setup. At the top, there are two tabs: 'Profile' (unselected) and 'Billing information' (selected, indicated by a blue dot). The main section is titled 'Billing information' with the sub-instruction 'Provide the information that will appear on your invoices.' Below this, there is a checked checkbox labeled 'This is a business account'. A company name 'EVBox' is entered into a field, which has a green checkmark icon to its right. There are four empty input fields for 'VAT number', 'Street address', 'House number', and 'Postcode'. At the bottom left is a 'Previous' button with a back arrow, and at the bottom right is a 'Complete setup' button.

# Dashboard at day 1

The dashboard will initially be empty as there are no stations or cards associated with the account.

However, it shows the two possible options for activating cards or stations.

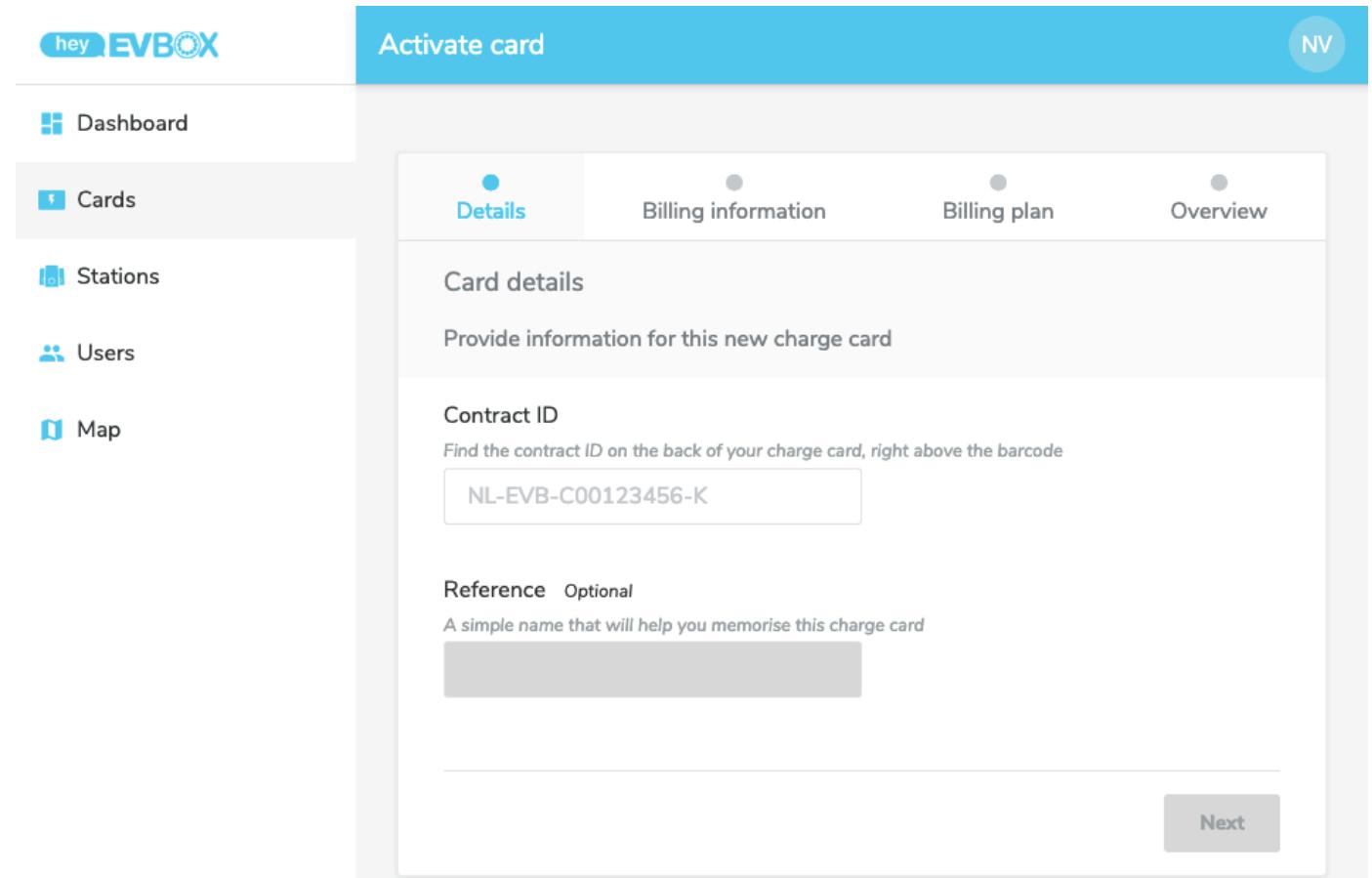
**All cards and stations under the same account will work together.**



# Register a charging card

To add a card, write the **contract ID printed on the back of the card** that you want to register. It is recommended to add a reference to help identifying it.

The billing data will match the account data, and the billing plan will be free for private charges.



**EVBOX**

# Register a charging station

To add a Hub station, in addition to the **station ID**, you also need the **security code** that is written on the station documentation.

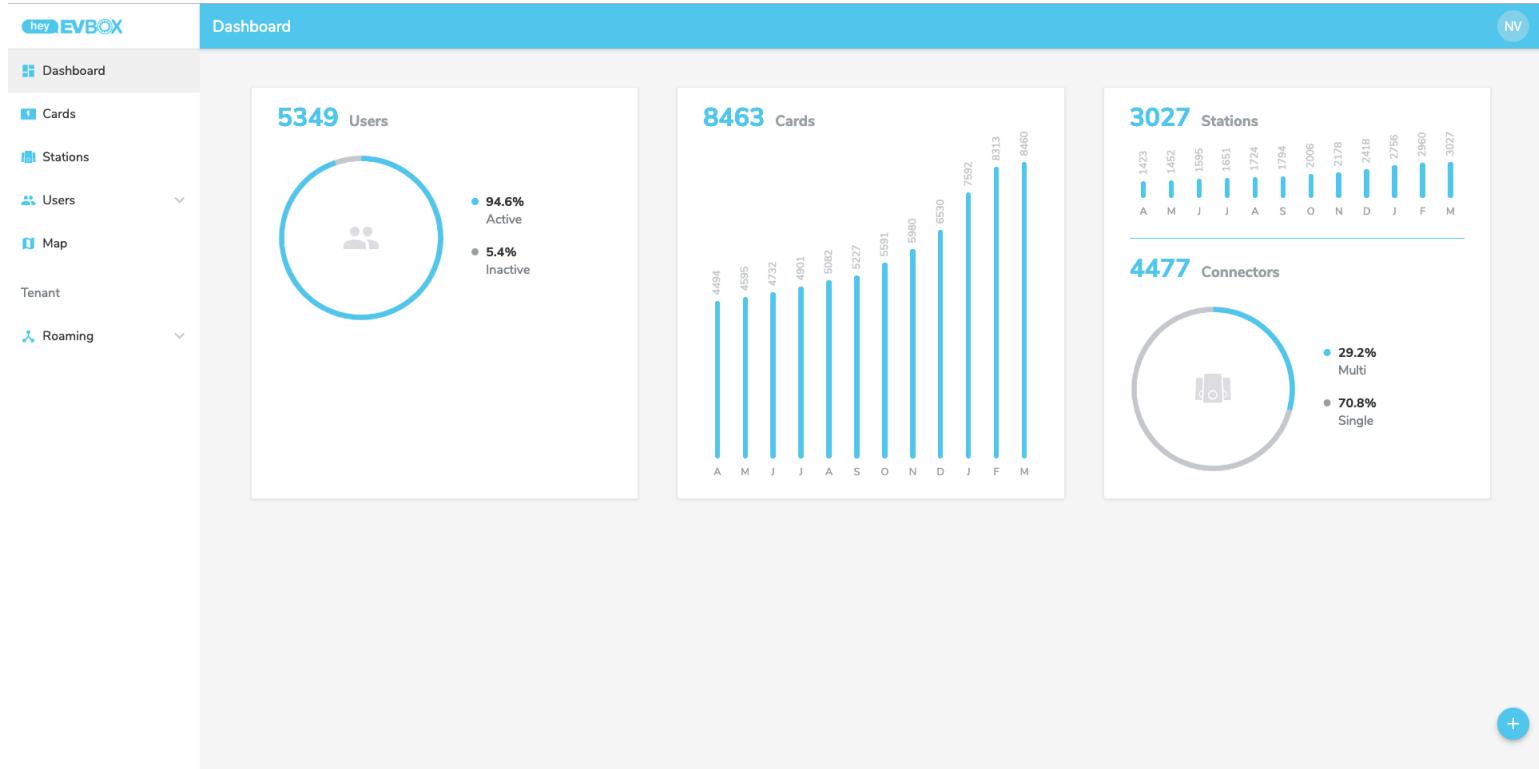
Please, contact us if you cannot find this information or register a Hub station. Satellites will be activated automatically under the Hub.

The billing data will match the account data, and the billing plan will be associated with the number of connectors.

The screenshot shows the 'hey EVBOX' web application interface. On the left is a sidebar with icons for Dashboard, Cards, Stations (selected), Users, and Map. The main area is titled 'Activate station' with tabs for Details (selected), Location, Billing information, Billing plan, and Overview. The 'Details' tab contains fields for 'Station details' (placeholder: 'Provide information for this station'), 'Station ID' (placeholder: '1 to 60 characters are required with no spaces in between') containing 'EVB-P17060001', 'Security code' (placeholder: '1 to 36 characters are required with no spaces in between' - field is redacted), and 'Reference' (placeholder: 'Optional A simple name that will help you memorise this station' - field is redacted). A 'Next' button is at the bottom right.

# Dashboard

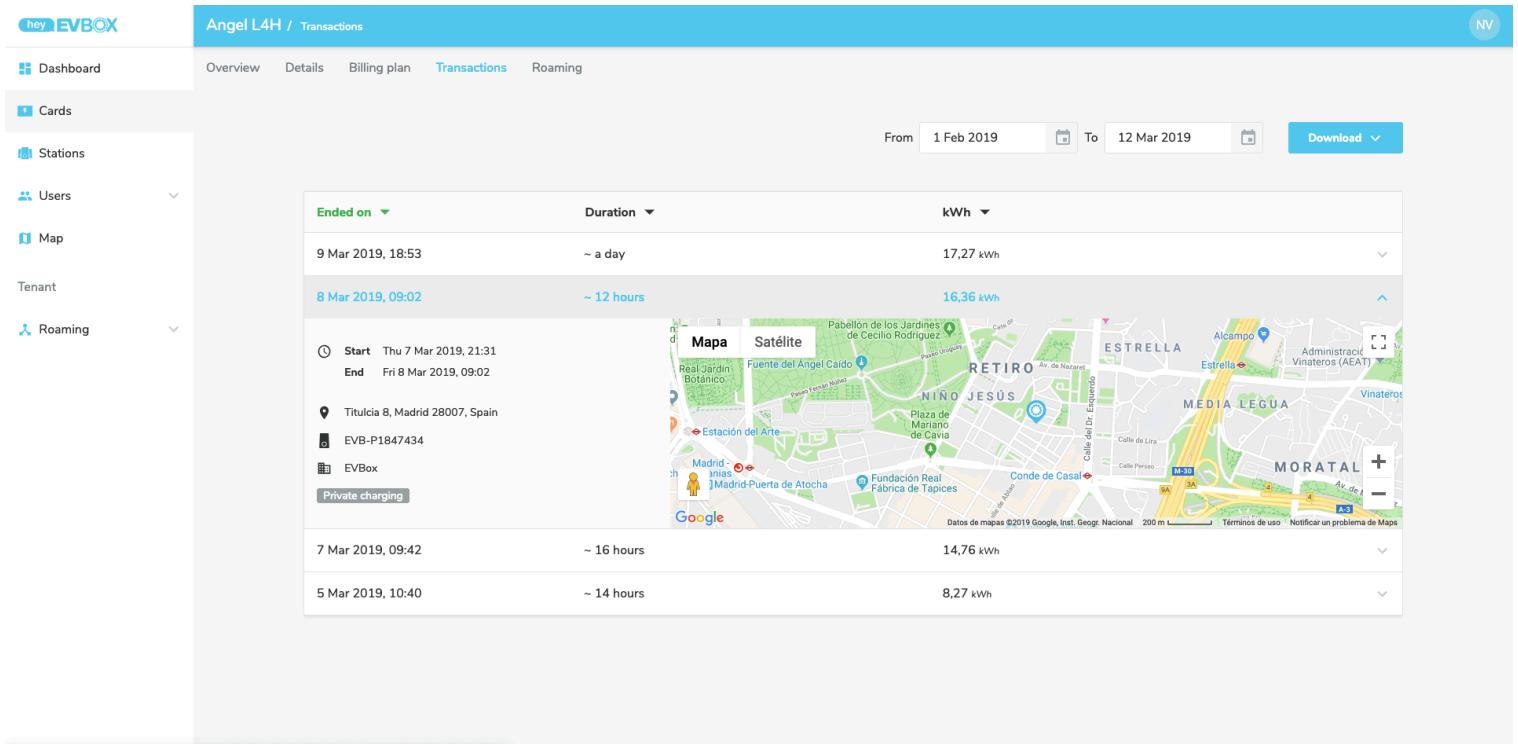
Once both stations and cards have been registered, the control panel will graphically display **statistical account information**.



# Charging cards

For each card, it is possible to **view and download in pdf or csv** format the transactions carried out during a given period of time.

Clicking on a transaction will show more data such as start and end time, or the code and location of the station.

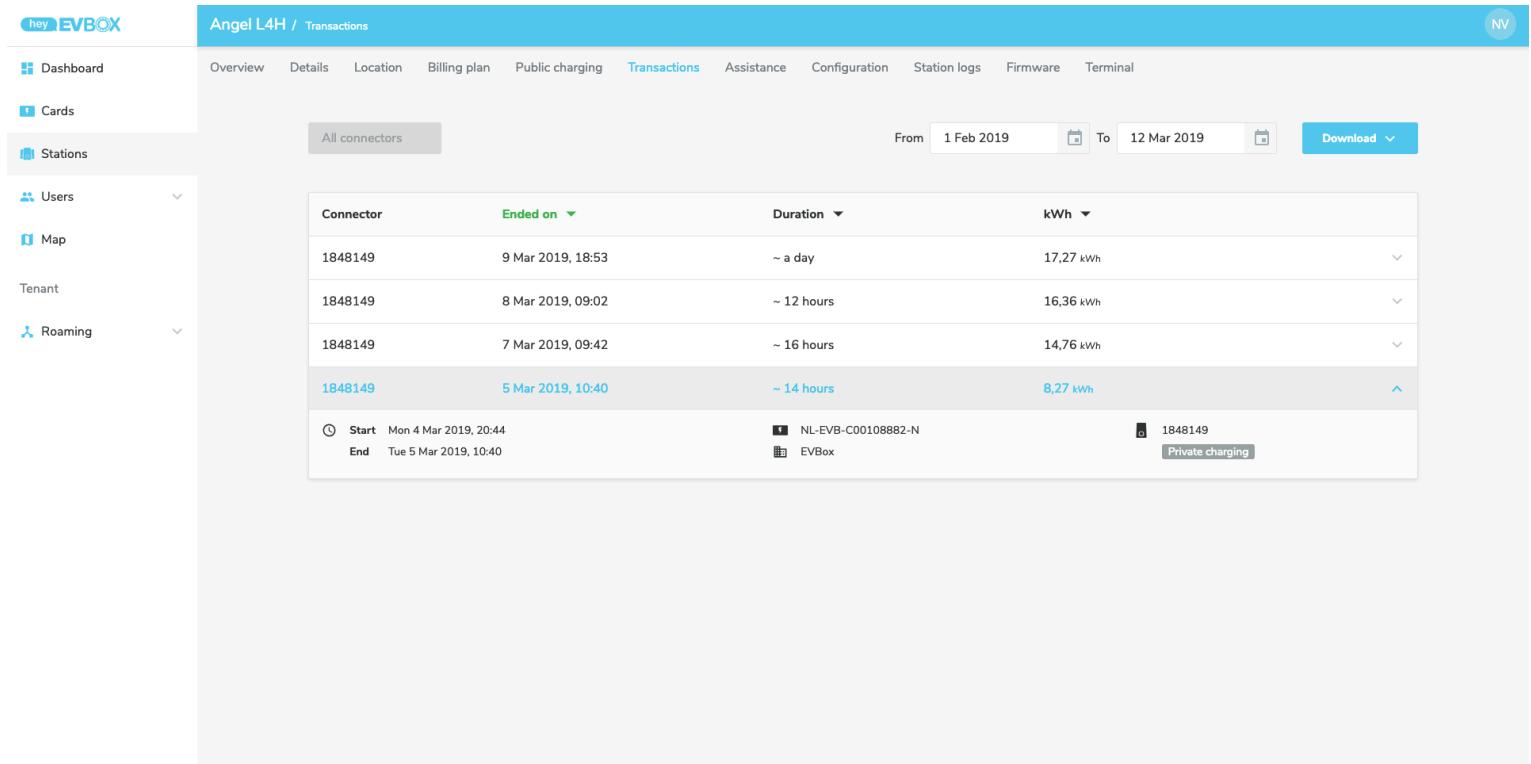


# Charging stations

For each station, or set of connectors, it is also possible to **view and download in pdf or csv format the operations carried out over a given period of time.**

Clicking on an operation will show more data such as start and end time, or code of the loading card.

In Hub/Satellite configurations, it is possible to filter per connector.



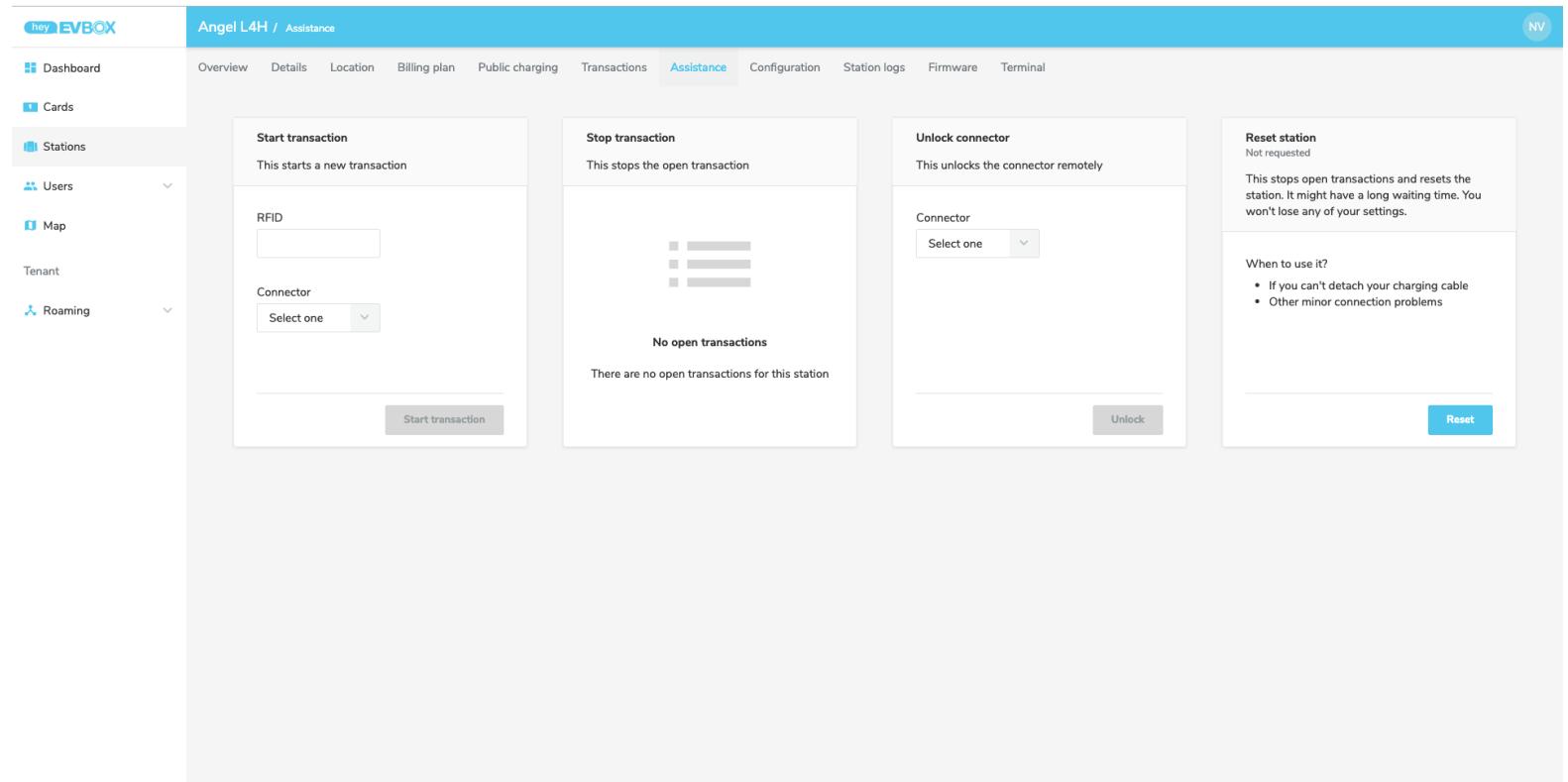
The screenshot shows the EVBox web interface for a station named "Angel L4H". The left sidebar includes links for Dashboard, Cards, Stations (which is selected), Users, Map, Tenant, and Roaming. The main content area is titled "Transactions" and displays a table of recent operations. The table has columns for Connector (1848149), Ended on (various dates from March 4 to 9, 2019), Duration (various times ranging from ~12 hours to ~16 hours), and kWh (values like 17,27 kWh, 16,36 kWh, 14,76 kWh, and 8,27 kWh). A specific row for March 5, 2019, at 10:40 is highlighted. At the bottom of the table, there is information about the session: Start Mon 4 Mar 2019, 20:44 and End Tue 5 Mar 2019, 10:40. It also lists the station code NL-EVB-C00108882-N and the brand EVBox, with a note that it is a Private charging station. The top right corner of the interface has an "NV" button.

Connector	Ended on	Duration	kWh
1848149	9 Mar 2019, 18:53	~ a day	17,27 kWh
1848149	8 Mar 2019, 09:02	~ 12 hours	16,36 kWh
1848149	7 Mar 2019, 09:42	~ 16 hours	14,76 kWh
1848149	5 Mar 2019, 10:40	~ 14 hours	8,27 kWh
Start Mon 4 Mar 2019, 20:44 End Tue 5 Mar 2019, 10:40		NL-EVB-C00108882-N EVBox	1848149 Private charging

# Remote assistance

In addition, remote control functions are available for each station.

For example, you can start or stop a loading session, or restart a station from the application.



# Add users

In the Users tab, the list with the details of each user will appear. Initially, only the owner and administrator of the account will be present.

The + symbol located in the lower right corner, allows to add administrators users to share the same role as the owner, and limited users to operate the stations..

The account station admin will be able to change the OCPP configuration of the station. Please, reach out EVBox before doing any changes.

Email address  
Fill in the email address of the user you want to invite  
example@email.com

Roles  
Select the roles you want to assign to the invited user

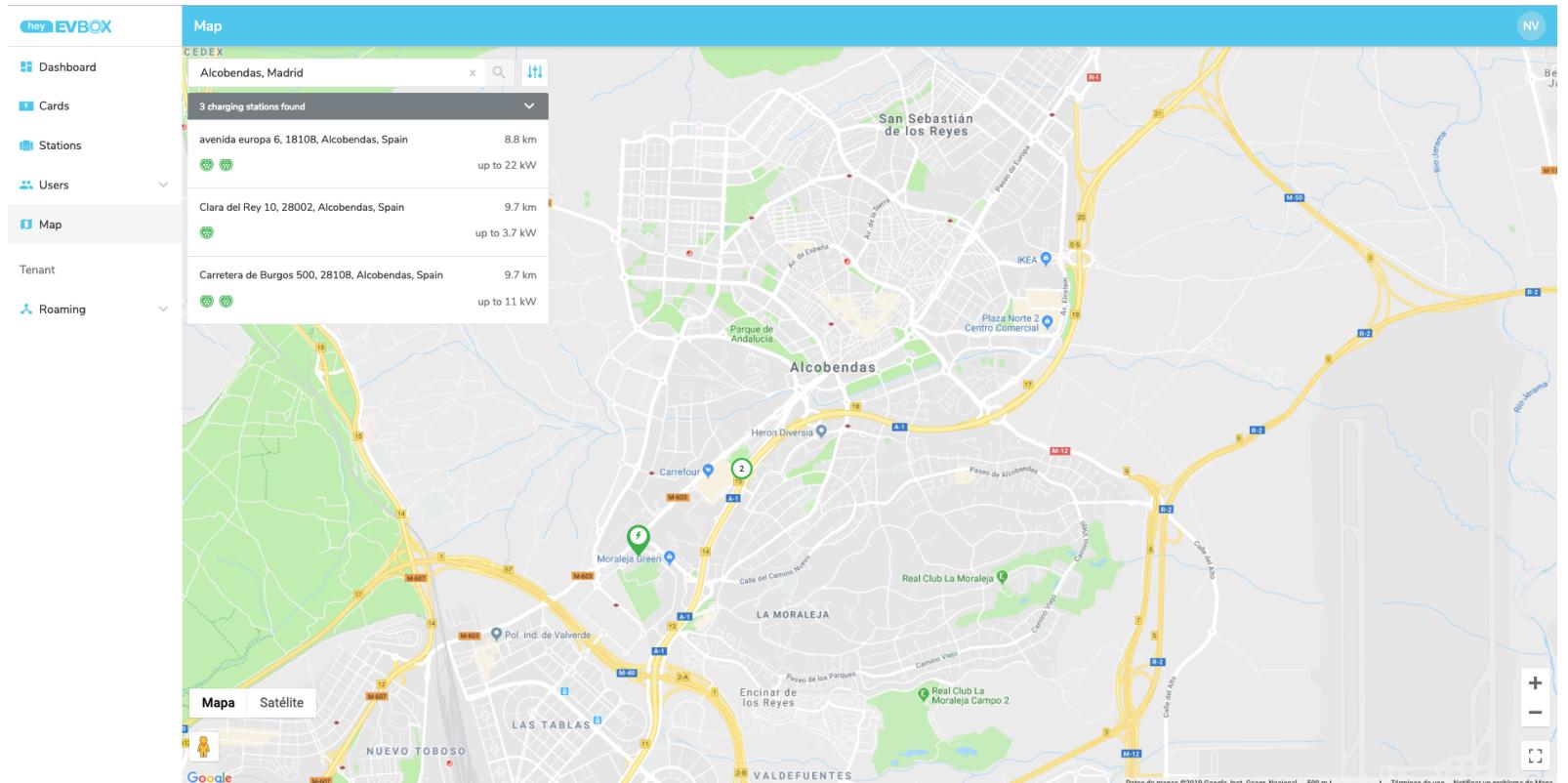
Account admin    Account station admin

Invite another

# Map: search bar

Stations configured for public charging will appear on the map.

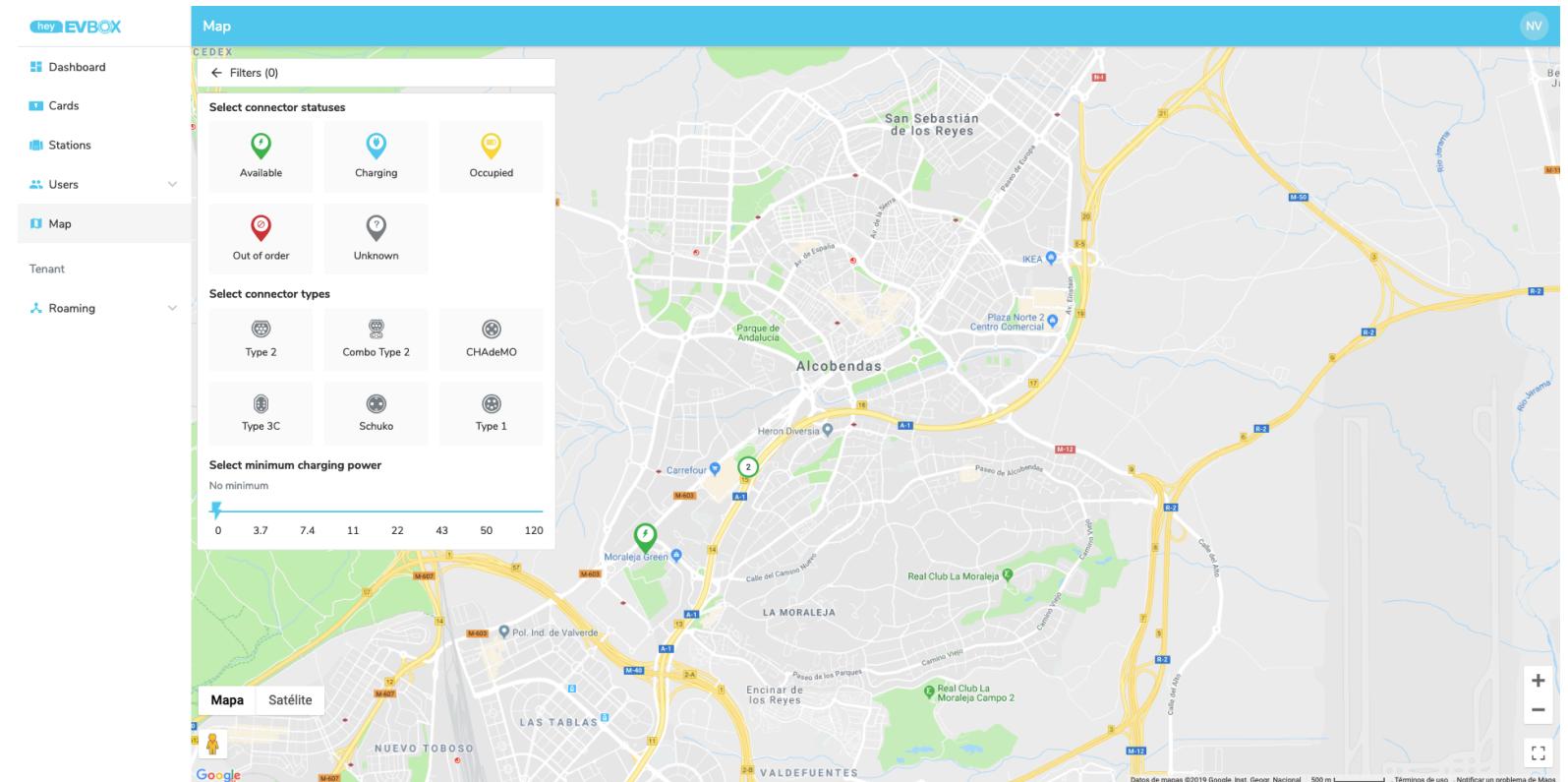
If you activate GPS and type a specific location in the search bar, you will get a list of nearby stations with their characteristics and distance.



# Map: filters

The stations will appear in different colors indicating their status.

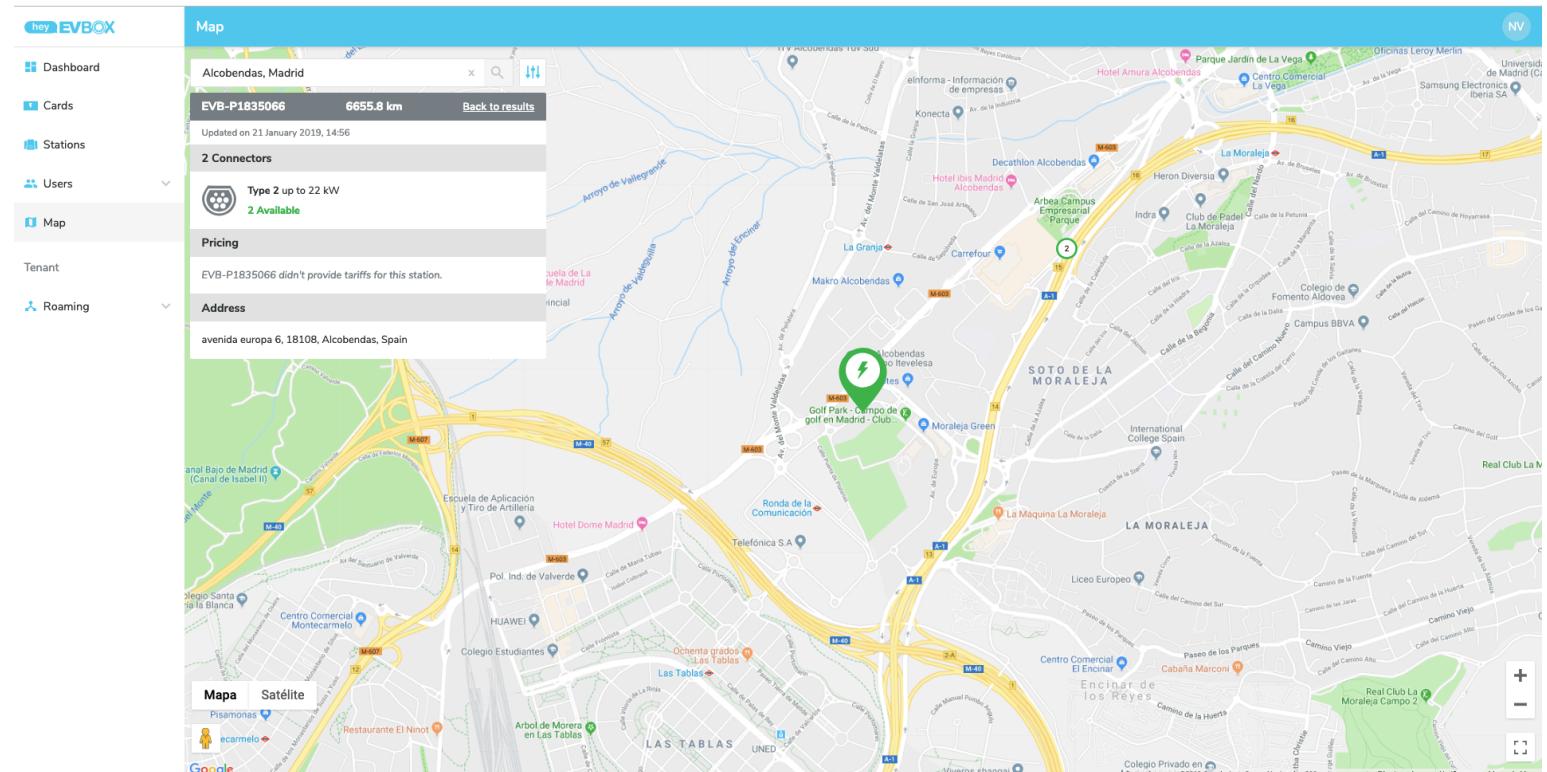
It is possible to filter the map by station status, connector type, and even charging power.



# Map: choosing a station

Clicking on a station will display details such as the type of connector(s) available, charging power, tariff, etc.

If the GPS location is activated in our device, the distance to that station will also be shown.



Drive electric, **charge everywhere.**

[evbox.com](http://evbox.com)



**EVBOX**